

Fee Schedule, 2008

(Fees are for single sites or for individual sites in a multi-site institution, unless otherwise indicated in column four, additional fees)

Activity	Fees	Explanation of Fee	Additional Fees	Payment Due
Statement of Eligibility	\$160	Administrative fee	Additional \$50 for each auxiliary location and/or central office.	With submission of the eligibility form. Non-refundable.
Accreditation Workshop	\$315 or \$160	\$315 fee for first representative. \$160 for each additional representative from the same site.	<ol style="list-style-type: none"> 1. Additional location representative not required at workshop. 2. Multi-site institutions pay \$315 for first representative and \$160 for each additional representative from sites that enter the accreditation process in the same 12 month period. 	At time of registration. Refundable up to 1 month before the workshop.
Customized Accreditation Workshop	\$2,000 plus direct expenses	Workshop at a specific site or school customized for multiple participants. Site pays all direct costs, including travel, food, and lodging for presenter.		At time workshop is requested. Refundable minus any direct expenses up to 1 month before the workshop
Self-study plan fee	\$1900	Review of the self-study plan, counsel during period of self-study, and administrative review of the self-study report.	Additional \$300 fee for central office and each auxiliary location that shares the applicant status.	Payable with submission of self-study plan. Non-refundable.
Self-study plan fee for multi-site institution	\$1,900 for first site, plus \$420 for each additional site.	A multiple-site institution with one self-study coordinator pays the full amount for the first site and a reduced amount for each additional site.		Payable with submission of self-study plans. Non-refundable.
Site Visit—initial and re-accreditation	\$4,725 initial \$4,725 re-accreditation	Team expenses (housing, transportation, meals, computer rental), costs related to financial review and administration.	Additional \$1,050 central office or auxiliary location if separate from site undergoing the visit.	Due as per CEA's schedule for submitting self-study reports and fees

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Additional site visit fees	\$1,050	Postponement of site visit: CEA will retain the amount needed to cover all expenses incurred by CEA or \$1,050, whichever is greater.		
	50% of fee	Cancellation of site visit: CEA will retain 50% of site visit fee or amount needed to recover CEA expenses, whichever is greater.		
Special on-site visit	\$1,260 + \$840 each additional person	Fee for on-site visits as required by the Commission for probation, one-year accreditation, show-cause, complaints, substantive change, change of ownership, and change of location.		At time the investigation or visit is scheduled.
Appeals	\$4200	Expenses in connection with the appeal of an accreditation decision.	No additional fees required	Site pays at the time an appeal is made
Additional appeals fees	Withdrawal of appeal	50% of deposit or amount needed to recover CEA expenses, whichever is greater.		
Annual sustaining fees	Based on student weeks for the prior year. Base \$1,575 + .55/student week. \$7,350 cap	To sustain accreditation status as a constituent of the Constituent Council.	<ol style="list-style-type: none"> Students at auxiliary location included in determining student weeks. Annual sustaining fees for the first site in a multi-site institution are \$1,575 + .55/student week. For each additional site, there is a base fee of \$840+.55/student week. \$7,350 cap. Additional \$1,300 for non English-related programs within an accredited institution. 	Due by Feb. 15 with submission of annual report. Nonrefundable.
Sustaining fee at time of accreditation	Based on annual sustaining fee. (see above)	To sustain status as a constituent of the Constituent Council. Pro-rated based on the time of year the site becomes accredited.		Due at time of initial accreditation.
Reaccreditation fee	\$370	Administrative fee.		With submission of the application form. Non-refundable.
Interim Report Fee	\$1050	Fee for interim report reviewers plus administrative fee.		With submission of Interim Report
Change of ownership	\$2000	Fee for administering Change of Ownership Application review and follow –up.		With submission of Change of Ownership Application form

For more information about fees, see the *CEA Policies and Procedures*, Section 4, on the CEA web site at www.cea-accredit.org

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