

Question Details		
#	Question	Answer(s)
1	reaccreditation now, when do we have to present the Annual Report Package?	Each accredited site submits an annual report package each February.
2	Where do we find the link to wufu?	You can find the links on <a href="http://cea-accredit.org/resources">cea-accredit.org/resources</a>
3	field, is it the primary coordinator or the person (other than the coordinator) completing the form?	The person completing the form.
4	Can we send the different parts independently? IE, the	Sure.
5	We were reaccredited in Fall 2017. Does this mean we are exempt?	to submit the Annual Review form and the Financial Review form. So, unfortunately, no, your site is not exempt because you had a VISIT in
6	that have been uploaded, is a title of the document sufficient?	accredits, including programs within larger institutions, for-profit institutions, and non-profit institutions, some of which operate multiple
7	Could you please share the ppt when the session is over?	Report Resources. If you'd like a copy of the powerpoint without the webinar, please contact <a href="mailto:AnnualReport@cea-accredit.org">AnnualReport@cea-accredit.org</a> .
8	Are you able to resubmit information to Wufoo if need be?	the WuFoo form, so you should only need to do it once, but if you need to cancel your first submission, just give us a call or send a message to <a href="mailto:AnnualReport@cea-accredit.org">AnnualReport@cea-accredit.org</a> , and we will know what to do in the case
9	department, not just the IEP. Therefore, I will not and cannot have exact numbers for only the IEP. How should	<a href="http://cea-accredit.org">cea-accredit.org</a> to be sure, but if you used the budget and financial documents from the entire department last year, that should be sufficient for this
10	exempt (that we can determine). It states we need to complete the three parts of the Annual Report package	parts of the 2018 report, and will be expected to complete all three parts. If you had a Summer or Fall 2017 visit, or a Winter 2018 visit, then you'd not
11	multisite or single? Which is better for CEA? (One company— two schools)	CEA accredits site by site, so each site should complete an annual report package. Let us know if you'd like to consult individually with us.
12	just lump all of the student weeks together into one calculation (as if they were all part of the same program)?	calculation worksheet, but you can use the same table, indicating for each row the type of program, or multiple worksheets. Let us know if you have
13	bridge program is not a part of our accreditation. I assume that we do not include this as an additional or	Yes, only include programs covered by the scope of CEA accreditation in your student-weeks calculation.
14	submit those with our annual report or should it be done separately?	already) from the <a href="http://cea-accredit.org/resources">cea-accredit.org/resources</a> page. If you have questions about the nature of the Substantive Change, please contact Masha
15	reaccreditation with a site visit in the spring, 2018. Due to the site visit, we will only submit the following:	Report Form and Financials will be reviewed as part of your upcoming site visit.
16	Are pathway programs evaluated by CEA? By any other agency? If you happen to know.	and we'd like to talk with you about the type of pathway program under consideration. Depending on its configuration, it may or may not represent substantive change. Feel free to contact staff for a consultation. You can
17	So the time of the site visit is the determining factor, not	Exactly!
18	year and allowed us to correct the mistake before CEA sent us our invoice. Will this still be possible? Thank you,	opportunity to generate the invoices and check the math before we issue an invoice.
19	For a Multi-site Institution, 5 branches for example, would you include 10 titled tables on the Sustaining Fees Worksheet?	site would have two tables (one document), depending on whether there are auxiliary locations or additional programs. CEA accredits site-by-site and not entire organizations. Let us know as you begin your process if you
20	Sorry if you said this, but how long does it take after	We are trying to do it as quickly as possible- within 72 hours, but it depends
21	program. The reaccreditation deadline is currently March 2018. Is there anyway to get approval before March	there are several configurations of pathway programs which may or may not represent substantive changes. Please contact CEA's Associate
22	I'm with a new branch that is still in SEVIS i17 update purgatory. So this is my first go round. Do we submit an individual report as a branch, or unified as a system?	multisite Annual Report, but since you are part of a multisite, you can calculate sustaining fee base fees with them in mind. Once an invoice is issued, payment can be made separately. Considering multisite part of a