

2021 Accommodations due to COVID-19

All accredited programs and institutions must respond to this mandatory survey regarding early 2021 instructional and operational plans. The survey should take approximately 15-20 minutes to complete.

Please complete all survey questions in one session as your partial survey answers cannot be saved.

Due Date: Please complete the survey by January 30, 2021.

* 1. Site name (program and/or institution name)

* 2. CEA ID number

* 3. Location:

For U.S.-based sites, please use the two letter abbreviation (e.g., VA).
For sites outside the United States, please enter your country name.

* 4. Operational Status:

Have you made any changes to operations since responding to the mandatory survey in September 2020?

No

Yes (Describe the changes.)

* 5. Are you delivering classes online either partially or fully?

Yes

No

If you answer Yes to Question 5, you will need to complete page 2 of the survey related to online instruction. If you answer No, you will automatically be directed to page 3 of the survey.

Page 2: Online Instruction (only sites who answered “Yes” to the question above will need to provide answers to this section).

* 1. Do you offer hybrid instruction?

- No
- Yes

Describe how hybrid instruction is implemented at your program or language institution.

* 2. In your online teaching, have you changed or modified the use of any learning management system (LMS) or other software tools since the initial transition to online teaching/ previous notification to CEA?

- No
- Yes

If yes, please provide a brief description of the change.

3. Describe the process used to verify student identity throughout the application and enrollment process in a virtual environment, as applicable.

4. If any changes have been made to how you take attendance since the September 2020 notification to CEA, please describe the changes here. If the system is the same as previously reported, please write N/A.

5. Describe any modifications to initial placement testing for students enrolled in online classes since the previous notification to CEA in September 2020, if any. If the system is the same as previously reported, please write N/A.

* 6. In your online student services, have you changed or modified any student services or implemented additional communication or software tools since the previous notification to CEA in September 2020?

- No
- Yes

If yes, please provide a brief description of the change(s).

Page 3 (all respondents)

* 1. Have you made changes to the IEP's length and structure since the September 2020 survey response?

- Yes
 No

2. If yes, indicate the type of changes made to the IEP's length and structure. (Check all that apply.)

- Additional start dates (or late start dates)
 Reduction in the overall length of our levels
 Reduction in the number of hours of study per week
 Combined classes (for example, Reading and Writing are no longer separate classes)
 Separated classes (for example, Reading and Writing are now offered separately)
 Other (please describe)

* 3. Have you made changes to the IEP curriculum since the September 2020 survey response?

- Yes
 No

4. If yes, indicate the changes made to the IEP curriculum. (Check all that apply.)

- Modified course student learning outcomes (SLOs)
 Reduced the number of SLOs in each course
 Modified course objectives
 Modified course goals
 Changed textbooks
 Eliminated textbooks
 Other (please describe)

5. Describe any changes to student services since the September 2020 survey response, if any.

6. Are you a US-based site certified by the Student Exchange and Visitor Program (SEVP)?

- No
 Yes

7. If you are SEVP-certified, please upload a copy of the procedural update you sent to SEVP here, if any. (Screenshot, PDF, or Word documents are supported file types). 16 MB limit.

If you cannot upload a copy of the message sent to SEVP, please forward a copy to compliance@cea-accredit.org with your Site ID in the subject line.

Choose File

No file chosen

8. Other Comments:

Please enter any additional information regarding accommodations made in 2021 as a result of the COVID-19 pandemic not addressed above, if any.

REMINDER: Accredited sites are required to make notifications as stated in the *CEA Policies and Procedures*. Changes or accommodations as a result of the COVID-19 pandemic do not require filing a substantive change report, but notification through this mandatory survey is required.

INFORMATION ONLY

CEA Policies and Procedures excerpts regarding required notifications:

[8.2. Notifications to CEA](#)

An accredited site must promptly notify CEA of the following events.

- a. change of primary contact
- b. change of program or institution name
- c. closure of an accredited site
- d. closure of an auxiliary location
- e. any substantive change as described in [Section 9: Substantive change](#).
- f. any adverse action against the site by other accrediting agencies, or federal or state agencies. An accredited program must notify CEA of any such pending or final actions against the institution in which it resides.
- g. any change that may affect the site's compliance with CEA's eligibility requirements

Once you have provided responses to all required items, please click Done:



After completing the survey, you will be directed to the completion page. If you do not see the completion page, please go back and make sure you have submitted "Done".

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Thank you for completing the 2021 operational update survey for CEA. Your responses have been noted, and if there is any follow-up reporting required, staff will contact the primary contact on file with next steps.

Feel free to reach out to CEA staff directly at info@cea-accredit.org with any questions or concerns.

