



**Standards Review Timeline  
2013-2015**

The proposed revisions of the CEA Standards for English Language Programs and Institutions represent the culmination of a two-year process, represented by the timeline below. In addition to the regular cycle of review of the 11 standards areas every three years, the Standards Review Committee and its Task Force have done additional work on the discussion and content areas of several standards and updated entries in the Glossary.

**2013**

Cycle of regular SRC review: Curriculum, Student Achievement, Length & Structure of Program of Study

**August:** Four Topics within the currently reviewed standards (C, SA, LSPS, Appendix A, Glossary) were identified for further consideration during the August SRC meeting.

**October/November:** Four Topic Briefs were developed to inform the SRC of issues in the standards areas.

**December:** SRC reviewed the topic briefs and proposed striking a task force to the Commission and Commission Chair. Approval was granted at December meeting.

**2014**

Cycle of regular SRC review: Administrative & Fiscal Capacity, Student Services, Recruiting, Program Development, Planning & Review

**January:** Commission Chair struck the SRC Task Force.

**January-May:** SRC Task Force met virtually to discuss and propose standards and standard discussion changes for clarification based on topic briefs.

**March-May:** SRC reviewed 2014 cycle review of standards and discussion (AFC, SS, R, PDPR). Refined language was rolled into proposed standards changes from the SRC Task Force.

**May:** SRC Task Force presented proposed changes to Constituent Council in the form of four [Topic Briefs](#):

- Topic 1-** Clarity of the use of “proficiency”, “achievement”, and “assessment” and clarity of the intent of the standards where these concepts and terms are used
- Topic 2-** Clarity and appropriate positioning within the standards of “significant progress relative to the norms of the field” as a factor in curriculum quality
- Topic 3-** Clarity and appropriate positioning within the standards of “normal/satisfactory student progress” as a matter of academic progression, academic advising, and regulatory compliance
- Topic 4-** Clarity of the role of concrete evidence, direct evidence, and indirect evidence in assessment, including a statement on CEA’s position on attendance and its relationship to the concepts above

**June:** SRC Task Force finalized proposed language based on input from Constituent Council.

**July:** SRC reviewed proposed language and incorporated proposed changes from current year cycle review into that document for finalization at August meeting.

**August:** SRC finalized proposed language for full commission review, and the full proposed language was approved for public comment as required by CEA policy and procedure.

**September/October:** 60-day public comment period opened/closed. 106 comments were received from the Constituent Council and other interested parties in the field. Feedback solicited as required by *CEA Policies and Procedures* for changes to Curriculum 2, Student Services 4, Recruiting 2, Student Achievement 3, Administrative and Fiscal Capacity 2,3,4,5, Recruiting 1 and Student Services 1 (ethical practices) and Program Development, Planning and Review 2. Supplemental comments were solicited to changes in the context and discussion sections, as well as the glossary.

**November:** SRC reviewed public comments, summarized them and released an impact statement, sent to full commission prior to meeting.

**December:** SRC finalizes proposed changes. Full commission reviews and adopts changes as the new 2015 Standards and Discussion document going forward.

## **2015**

Cycle of regular SRC review: Mission, Faculty, Facilities, Equipment & Supplies, Student Complaints

**January:** New standards and discussion document published. Staff incorporates changes into all relevant documents (including self study template using 2015 standards) and into training materials.

**March:** First Accreditation Workshop with new 2015 standards at TESOL in Toronto, Ontario.

**November:** First submission of self-study reports using new standards (by additional branches approved in August 2014/December 2014 meetings.)

**NOTE:** *A period of overlapping standards will occur from 2015 through 2017. The old standards (2011) will be used for sites in process (those who attended the October 2014 workshop) who will be up for accreditation decisions as late as April 2017. The new standards (2015) will be used for sites who may elect to submit self-studies as early as July 2015 for April 2016 decisions. CEA Staff will clarify which iteration of the standards are to be used by CEA reps and review teams and begin to incorporate new standards in upcoming reviewer training sessions.*